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| **Date| Time| Venue** | 8th October 2017, 1300hrs – 1500hrs, LKCSB Library Room 3.1 |
| **Attendees** | Vera, Haqqim, Jack, Sebastian, Ahmad |
| **Agenda** | 1. Enquiry on Motherboard 3rd vendor. 2. Going through Project timeline and Scope with Sponsor. |
| **Notes** | 1. **Enquiry on Motherboard 3rd vendor.**   For now, the 3rd vendor for motherboard doesn’t matter because ultimately the robot uses raspberry PI. The vendor will be more for hardware for the robot. For API, only needed for more complex games, E.G. soccer games. For the basic model, we can just import API from python, we do not need any customized API from any vendor as of now for the simple games.  “As long as the robot can be remotely controlled over internet, 40% done” – Ben Li   1. **Going through Project timeline and Scope with Sponsor.**   Ben Li with overall timeline. Next meeting on 22nd Oct to show the first draft of website as well as showing the remote control of raspberry PI if the team manages to get it done. |
| **Done by** | Seb |
| **Verified by** | Haqqim, Jack |